

Leo Cussen Exemption Policy for NSW PLT students seeking an exemption from attending immersive days face-to-face

Leo Cussen may grant an exemption from the 15-day face-to-face attendance requirement for students who meet the criteria set out in this policy. Exempt students will instead be enrolled in one of Leo Cussen's online PLT intakes.

Eligible Exceptional Circumstances

Leo Cussen may grant an exemption to students who can demonstrate that they satisfy one of the following five exceptional circumstances:

1. Disability

Students must demonstrate that they have a disability as defined in the *Disability Discrimination Act 1992 (Cth)* or the *Anti-Discrimination Act 1977 (NSW)*. Leo Cussen may require a student to provide medical or other documentation confirming the nature of the disability, and how it impacts their ability to attend 15 days of in-person immersives.

2. Remote location

Eligible students must demonstrate:

- a) that they live more than 100 kilometres from the Sydney CBD, or that daily travel would exceed 90 minutes each way using reasonable transport options; or
- b) other reasons why daily travel from their residential address to the Sydney CBD for 15 days is impractical or unreasonable.

Students may be required to provide supporting documentation, such as proof of residential address or evidence of transport limitations.

3. Significant Illness or injury

Eligible students must:

- a) demonstrate that they are experiencing a serious or ongoing medical condition or injury that affects their ability to attend the 15 days of immersives in-person; and
- b) provide current documentation to support the medical condition (such as a medical certificate or letter from a registered health practitioner confirming the diagnosis, duration, and impact on study).

4. Carers responsibilities

Eligible students must demonstrate that:

- a) they have primary or significant responsibility for the ongoing care of a dependent who requires substantial support due to age, illness, or disability; and
- b) these responsibilities interfere with their ability to attend the 15 days of immersives in-person.

Leo Cussen may require medical or other documentation confirming the care responsibilities.

5. Severe Financial hardship

Eligible students must demonstrate that:

- a) they are experiencing genuine and severe financial difficulty (beyond normal study-related financial pressures) that affects their ability to attend the 15 immersive days in-person; or
- b) attending the 15-day immersive days in-person would create circumstances of severe hardship to the student.

Leo Cussen may require a student to provide supporting documentation.

Application Process

Prospective students must submit their written application at least 2 weeks prior to the PLT course commencement date. The application must set out, in detail, the reasons they believe they meet one or more of the eligible exceptional circumstances. Documentary evidence to support an application should be provided wherever possible. Leo Cussen will notify the student in writing of its decision concerning the exemption application within 10 business days after the student submits their application.

Leo Cussen may request additional supporting evidence to substantiate a claimed exceptional circumstance. In such circumstances, Leo Cussen may defer its decision concerning the exemption application until it is satisfied that the additional information substantiates the student's exemption application.

Privacy Policy

Information provided via this application process will be treated in accordance with Leo Cussen's [Privacy Policy](#).